

Evergreen Day School Tuition Assistance Policy

In supporting the EDS community, Evergreen Day School provides a limited amount of financial assistance each year, subject to budgetary feasibility. Funds are awarded on a first-come, first-served basis. Tuition assistance requests are generally due at the time of enrollment application, however, if a situation arises during the school year, please contact the office.

All financial assistance information submitted by families is kept confidential, and is reviewed only by the Tuition Assistance Committee of EDS. If it becomes necessary to share this information with the EDS Board of Trustees, the body that establishes the budget for financial assistance, the same confidentiality rules would strictly apply to the Board of Trustees.

Requirements to be considered for financial assistance:

Income Requirement

To meet the income requirement, your household income must initially be at or below 100% of the State Median Income (Income Eligibility Table can be found on the Commonwealth of Mass Department of Early Education and Care website). If you or your child has a documented disability or special need, your household income must initially be at or below 100% of the SMI.

100% MASSACHUSETTS STATE MEDIAN INCOME*					
	Family of Two	Family of Three	Family of Four	Family of Five	Family of Six
ANNUAL	\$98,934	\$122,212	\$145,492	\$168,770	\$192,048
MONTHLY	\$8,244	\$10,184	\$12,124	\$14,064	\$16,004

* MA SMI derived from Comm of Massachusetts DEEC website (Effective 10-1-23)

Activity Requirement

If you meet the income requirement above, all parents/guardians in the household should be participating in one of the following activities:

- *Working, seeking employment, or enrolled in an education or training program; or*
- *Retired (if older than 65 years only); or*
- *You have a diagnosed and documented disability or special need; or*
- *Caring for other children, or for a sick, elderly, or disabled family member.*

Tuition Assistance Application

Anyone interested must complete the Tuition Assistance Application along with the required financial and tax information. Additional information may be requested.

Evergreen Day School Tuition Assistance Application

Academic year you are applying for: September _____ to June _____

Child's Name _____ Date of Birth _____

Parent/Guardian _____ Occupation _____ Employer/phone _____
Full__ or part__ time

Parent/Guardian _____ Occupation _____ Employer/phone _____
Full__ or part__ time

Home Address _____

Cell Phone _____ Email _____

Desired schedule for your child _____

Anticipated family income for this past calendar year _____

Anticipated family income for this calendar year _____

of persons residing in home (include ages of children) _____

Other than salary, other forms of financial support/assistance from outside sources (i.e. relatives, etc.)

Explain reasons you are submitting this application (additional pages may be added if necessary);

Financial/Tax Information Required

Please submit the following documents; additional information may be requested.

- A completed signed copy of all pages of your most recent submitted Federal Income Tax Form 1040, along with applicable schedules (for both parents/guardians if filing separately).
- Copy of accompanying recent paystubs, W-2, and/or 1099 Tax Forms for both parents/guardians if filing separately, including any "other taxable income" received.
- If your financial documents originate in a country other than the United States, please supply comparable documentation to demonstrate income (all documentation must be translated into English).

All the information on this form is complete to the best of my (our) knowledge. I (we) certify that all information, including attached documentation, is correct at this time, and that I (we) will provide timely notice of any significant change in family income, assets, or financial situation. This information will be kept confidential.

Parent/Guardian Signature

Please print name

Date

Parent/Guardian Signature

Please print name

Date