

Evergreen Day School
Parent Involvement Program (PIP)
2010-2011

Parent Name(s) _____

Telephone number(s) _____

E-mail address(es) _____

Child or Children's Name(s) _____

Classroom(s) _____

Days/times available to volunteer _____

Please check the areas of interest and return before the start of school. If you have any questions regarding these volunteer opportunities, please contact the office at 617-492-0090.

FUNDRAISING (see enclosed brochure): Evergreen's fundraisers help support teacher and children enrichment programs, financial assistance and provide other support to the school. The fundraising events of the past have included an Auction, Cocktail Party, and concerts. We are always open to new ideas!

ROOM PARENTS: Help with collection of emails, general communication with families and teachers via email, organize various teacher/staff gifts, general organizational assistance to the fundraising committee and to the classrooms (ex: classroom recycling). One or two representatives are needed for each classroom. We also need a volunteer for Room Parent Coordinator to facilitate projects and events with all Room Parents.

HOSPITALITY: A "behind the scenes" job. We have food at most committee meetings, conference days, etc. Can you bake (or buy) a treat and drop it off at school?

PARENT TOURING: Here's a chance for returning Evergreen families to share your school experience with prospective families. Tours are scheduled during the school day in the fall and winter.

SUBSTITUTE TEACHER: Parenting experience is all that is needed. We will train. Would you like to assist a classroom teacher if someone is out sick or at a professional training?

BOARD OF TRUSTEES: Occasionally, Evergreen's Board of Trustees looks to the school community for new members with expertise in certain areas, such as finance, legal, etc. If you have any interest in submitting an application to the Board in the event a position becomes available, please contact Ginny.

OFFICE TECHNICAL SUPPORT: We can always benefit from the technical skills of parents when computer issues arise.